



COVID-19 Resources

PROJECT RESTART & REMOBILIZATION Checklist



Description	
Organize a pre-mobilization team and assign specific roles and responsibilities	
Safety	
Superintendent	
Assistant Superintendent	
Foreman	
Notify project owner of the company's return to business status and any impacts the pandemic had on the company's business operations	
Review contracts with owners, clients, vendors, trade partners, etc.	
Communicate with subcontractors to assess their ability to resume work on the project	
Ensure subcontractor insurance coverages are valid and up to date	
Ensure subcontractors are aware of any new expectations prior to re-mobilization of the project site	
Ensure all permits are valid and up-to-date	
Discuss change orders and contract modifications with owners for any additional work required based upon pre-mobilization inspections	
Consider hiring a professional disinfecting/cleaning company to perform pre-mob and ongoing cleaning services	
Consider hiring an Industrial Hygienist for pre-mob assessment, consulting and testing following cleaning/disinfecting	
Consider hiring pest control services if pre-mob inspection indicates presence of pests	
Do not start work without supplies of face coverings, soap, disinfectants and alcohol based sanitizers comprised of either 60% ethanol or 70% isopropanol	



Monitor status of federal, state and local guidance related to code inspection departments, permit processing, etc.	
Maintain updated information from the CDC, OSHA, World Health Organization and medical community	
Review re-hire process and determine available manpower	
Communicate return to business schedules and policy changes to employees	
Create tool box talks specific to the COVID-19 virus related to regular hand washing, social distancing, use of engineering and administrative controls, etc.	
Reformat site-specific new hire orientation forms to include the COVID-19 subject matter	
Develop and implement audits to ensure the program is being diligently followed	
Post Covid-19 signage around the site at entrances, field offices, hoist platforms, meeting locations, etc.	

Pre-Mobilization Inspection

Description	
Public Protection: Street and sidewalk adjacent to property free and clear of trip, slip and fall hazards. Barricades are in place and not damaged. Signage is in place. Site fences are secured. All public protection devices including sidewalk sheds are secured.	
Security: Ensure no break-ins, theft, tampering of materials or equipment, vandalism, vagrancy and sanitary risks.	
Fire/Life Safety: <u>All signs</u> in place and remain in good condition, emergency/ fire evacuation routes remain current and are posted. Permits posted. Add new signs as necessary.	
Fall Protection Systems: Guardrails, handrail systems, floor-hole covers are marked and secured, vertical and horizontal netting systems and anchor points are in place and not damaged.	
Miscellaneous Trip/Slip/Fall Hazards: No standing water, fuel spills, obstructions, debris piles, poor material storage. Stairways are free and clear of debris. Ensure all lighting units are functioning.	
Impalement Protection: Vertical impalement protection is in place.	
Scaffolds: Complete inspection of stair-towers and scaffolds and new tags.	
Cranes, elevators and rigging equipment: Is recalibrations or certification necessary? Foundations, components and rigging equipment is inspected for defects.	
Electrical Safety: Confirm LOTO, GFCI distribution has been tested, ground assurances performed on all drops.	

Utilities – Schedule service. Perform start up process of sources prior to turning on. Power shut down and verification. Lock out/tagout. Lockout-tag out removal process.	
Quality Control and Quality Assurance, (QA/QC): Inspect all equipment and material for defect, leakage, and mold.	
Fire Protection - Fire Extinguishers available, charged, inspected. Fire standpipe and sprinkler systems inspected and pressurized. Alarm systems functioning correctly. Combustible and flammable gas storage areas are in accordance with local, state and federal safety requirements.	
Excavations and Trenches: Ensure Call before you Dig/ one-call, etc.... is up-to-date or renew, utility markings remain visible. Safe means of entry and egress in place, barricades are in place. SWPP barriers in good condition.	
Heavy Equipment, Forklifts, and Mobile elevated work platforms: Inspect for damage, tampering, safe storage and condition.	

Cleaning Disinfect typical areas of congregation including temporary field offices, change rooms, lunch areas, site entrances, loading platforms and hoist runs.	
Physical Separation Provide delineation devices such as cones for areas that the workforce should stay within upon entering and leaving the site.	
Maintain Separation Consider the use of multiple project entrance points to eliminate choke points causing delayed entry and exit out of the site.	
Establish social distancing markings, (tape or paint) for the workforce at entrance points, on the hoist platform and in the hoist. <u>The objective again is to decrease funnel points.</u>	
Order disinfectant cleaning supplies for pre-open cleanse.	
Disperse hand cleaning supplies and maintain surplus of all sanitary supplies required for the project.	
Maintain a stock pile of face coverings for voluntary employee use.	
Determine process for disposal of materials that were used for cleaning.	
Consider establishing washing facilities particularly at the ground floor entrance.	
Consider a No PPE goes home policy.	
Dedicate locations for PPE disposal containers specifically for face coverings <u>(masks).</u>	
Dedicate additional personnel to clean washing and toilet facilities on a more frequent basis.	
Ensure temporary toilet and hand washing facilities will be cleaned on at least a daily basis.	
Rearrange field office furniture for social distancing purposes especially areas where new hire orientations are conducted and site meetings are held.	

Should you have any questions or concerns, **please engage your local Alliant contact immediately** or you can visit:
[https://insurance.alliant.com/ COVID19-questions](https://insurance.alliant.com/COVID19-questions)